



MARINA COAST WATER DISTRICT

11 RESERVATION ROAD, MARINA, CA 93933-2099

Home Page: www.mcwd.org

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Water Conservation Commission

Marina Coast Water District

11 Reservation Road, Marina, California

DIRECTORS

THOMAS P. MOORE
President

WILLIAM Y. LEE
Vice President

HOWARD GUSTAFSON
JAN SHRINER
PETER LE

Date: December 4, 2014
Time: 5:30 PM
Location: 11 Reservation Road, Marina

Commission Members

Chair - Grace Silva-Santella (Public Member)
Vice Chair - Jim Felton (Public Member)
Jan Shriner (MCWD Board Representative)
Dave Brown (Marina City Council)

JoAnn Cannon (Public Member)
Charlie Eskridge (Public Member)
vacant (Public Member)

Agenda

This meeting has been noticed according to the Brown Act rules. The Commission will receive information on, discuss and consider making recommendations to the MCWD Board on the items contained in this agenda.

1. Call to Order/Introduction
2. Public Comments on any item not on the Agenda *Any person wishing to address the Commission on matters not appearing on the Agenda may do so at this time. Please limit your comment to three minutes. The public may comment on any other item(s) listed on the Agenda at the time the item(s) is considered by the Commission.*
3. Approve the November 6, 2014 Meeting Minutes
4. Review the Applications for Commissioners and Recommend to the MCWD Board of Directors the Appointment of One Member of the Public to the Vacant Commissioner Position
5. Discuss and Develop Ideas for Projects To Be Used Within the CSUMB Service Learning Programs
6. Receive and Take Possible Action On Information Regarding MCWD's Implementation of Stage 3 of the Water Shortage Contingency Plan
7. Determine a Date for the January, 2015 WCC Meeting
8. Review Proposed and Suggested Agenda Items for the January, 2015 WCC Meeting
9. Receive Update on Board/District Activities
10. Receive Comments from Commission Members
11. Adjournment - *Set or Announce Next Meeting(s), date(s), time(s), and location(s):*
Next Meeting: Thursday, January TBD, 2015 @ 5:30 p.m., 11 Reservation Road, Marina

Marina Coast Water District
Water Conservation Commission
Agenda Transmittal

Agenda Item: 3

Meeting Date: December 4, 2014

Submitted By: Brian True

Presented By: Brian True

Agenda Title: Approve the Draft Minutes for November 6, 2014

Detailed Description: The Commission is requested to consider approval of the attached draft minutes for November 6, 2014.

Attachment: Draft November 6, 2014 minutes

Marina Coast Water District
Water Conservation Commission
Agenda Transmittal

Agenda Item: 4

Meeting Date: December 14, 2014

Presented By: Brian True

Prepared By: Brian True

Agenda Title: Review the Applications for Commissioners and Recommend to the MCWD Board of Directors the Appointment of One Member of the Public to the Vacant Commissioner Position

Detailed Description: The Water Conservation Commission is authorized seven positions; five positions are made available for members of the public. Mr. Carroll Meuse recently vacated the Commissioner position to which he was appointed in August 2014. The Commission is asked to recommend to the MCWD Board of Directors a replacement for Mr. Meuse. The person appointed to replace Mr. Meuse will serve for the remainder of that Commission position's term, which ends in August 2016 (see the attached WCC Appointments Table).

Bethany Taylor and Audie Robinson, both residents of MCWD's service area, have submitted Applications to be appointed as public member Commissioners (see attached Applications). The Commission will review the applications and potentially recommend one of them for appointment. The MCWD Board of Directors ultimately will make the appointment; they will review all the Applications.

The current Water Conservation Commission is made-up of the following people/positions:

Board of Directors Member (1):	Jan Shriner, Bill Lee (alternate)
City of Marina Council Member (1):	David Brown
Public Members (5):	JoAnn Cannon (#1) Jim Felton (#2) Grace Silva-Santella (#3) vacant (#4) Charlie Eskridge (#5)

Prior Committee or Board Action: None

Material Included for Information/Consideration: Applications for appointment to the Water Conservation Commission submitted by Bethany Taylor and Audie Robinson; and, the current WCC Appointment Table.

Recommendation: The Commission recommend to the MCWD Board of Directors the appointment of a public member to fill the vacant WCC position.

Action Required: Resolution X Motion Review

Commission Action

Motion By _____ Seconded By _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Reagendized _____ Date _____ No Action Taken _____

Marina Coast Water District
Water Conservation Commission
Agenda Transmittal

Agenda Item: 5

Meeting Date: December 4, 2014

Submitted By: Brian True

Presented By: Brian True

Agenda Title: Discuss and Develop Ideas for Projects To Be Used Within the CSUMB Service Learning Programs

Detailed Description: The Commission will brainstorm project ideas and outlines that might be used within the CSUMB Service Learning Programs. Recently, MCWD and CSUMB executed an MOU enabling the engagement between the two organizations. This WCC meeting item will begin the process of identifying and outlining prospective projects that might be undertaken by CSUMB students within the auspices of the Service Learning Program.

The limitation to the brainstorming exercise conducted at this meeting is that the project ideas must relate to water conservation in some manner.

Once the project ideas begin taking shape, the Commission should consider taking the project ideas to the MCWD Board as a recommendation such that the project ideas can be recognized as potential MCWD projects eligible for implementation.

Marina Coast Water District
Water Conservation Commission
Agenda Transmittal

Agenda Item: 6

Meeting Date: December 4, 2014

Prepared By: Paul Lord

Presented By: Paul Lord

Subject: Receive and Take Possible Action Information Regarding MCWD's Implementation of Stage 3 of the Water Shortage Contingency Plan

Summary: The WCC will receive an update on water conservation implementation measures and actions taken by staff in response to the Board's resolution that some Stage 3 water use restrictions be implemented. Stage 3 refers to one of the plan stages contained by the MCWD Water Shortage Contingency Plan; that Plan contains 5 stages. The Board action was taken on November 3rd in response to the State Water Resources Control Board's (SWRCB) approval of emergency regulations to ensure water agencies, their customers and all state residents conserve more water in urban areas. The goal of Stage 3 Restrictions is a 25% reduction in water use.

The primary actions taken by staff and related to MCWD Stage 3 Water Use Restrictions include:

- Production of placards and instructional flyers for restaurants, other commercial, and public buildings
- Development and scheduling of a December 2014 bill message
- Preparation and scheduling of a December 2014/January 2015 bill insert
- MCWD website edits and additions including:
 - Main Page Article
 - Links to additional information and resources
 - Updated posting of the MCWD Water Shortage Contingency Plan
- Notified Bayonet/Blackhorse Golf Course of the WSCP Stage 3 water use restrictions

Marina Coast Water District
Water Conservation Commission
Agenda Transmittal

Agenda Item: 8

Meeting Date: December 4, 2014

Submitted By: Brian True

Presented By: Brian True

Agenda Title: Review Proposed and Suggested Agenda Items for the January, 2015 Meeting and Future Dates

Detailed Description: The Commission is to review proposed agenda items for the January 2015 meeting and may suggest new agenda items for future Water Conservation Commission meetings.

Staff-suggested agenda items for the January 2015 Water Conservation Commission Meeting include the following:

- Introduce the new Commissioner; provide orientation materials
- Ongoing consideration of implementing Stage 3 within the Water Shortage Contingency Plan
- Discuss Water Conservation Education Programs with Mary Linzer
- Consider implementing WCC sub-committees

Potential agenda items for the January 2015 Commission meeting or future meetings include the following:

- Engage with local Land-Use Jurisdictions regarding gray water system permitting and requirements
- Consider and develop ideas for utilizing the CSUMB service learning/capstone programs in order to enhance water conservation outreach efforts
- Recommend to the Board that the WCC commence efforts to recommend changes to the Water Shortage Contingency Plan in order to dovetail recommendations with the 2015 Urban Water
- Review BMPs; current water savings for achieving year-2020 per capita consumption goal
- Developing Improved Commodity Rates for Water Connections
- New Water Saving Devices and Technologies – Consider rebates for rainwater catchment and use for single lot/parcel projects
- Develop a Conservation program for new developments that desire to employ rainwater catchment features
- Water Supply Augmentation Projects – MCWD desal plant tour; recycled water use; gray water use
- Developing Water-budgets for Large Landscapes
- Address Temporary Landscapes and their source of water (hydrant metering, temp connections)
- Improve/expand the Landscape Incentive Program, including “Ocean-Friendly Gardens” programs and certifications
- Compliance Inspections of New Developments
- Review State programs/mandates with which MCWD maintains compliance
- Review State mandated science curriculum for elementary school levels K – 12th grade
- Develop and implement surveys to discover what other Agencies do regarding Water Conservation Education for grade levels K-thru-12.
- Update Landscape Standards and Forms
- Training Opportunities in conservation-related topics
- Our Water – Sources; Conveyance and distribution; Storage